



सत्यमेव जयते

भारत सरकार

GOVERNMENT OF INDIA

प्रधान मुख्य आयकर आयुक्त कार्यालय, पश्चिम बंगाल और सिक्किम

O/o THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM
AAYAKAR BHAWAN, P-7, CHOWRINGHEE SQUARE, KOLKATA - 700 069

Ph. No. : (033) 2213 6148, Fax No : (033) 2213 6529

F.No.PCCIT/WB&S/Pers/11/4E/6/2010-11/T&P Compliance/8864-9000 दिनांक, Dated 17th January, 2020.

To

1. All Hqrs to the CCsIT/DGIT of WB & Sikkim Region.
2. All Hqrs to the ADG(Vig)East CDBT; DTRTI
3. All Hqrs. to the PCsIT/PDsIT of WB & Sikkim Region.
4. All Hqrs. to the CsIT/DsIT of WB & Sikkim Region.
5. All officers in the Headquarters of Principal CCIT West Bengal & Sikkim.

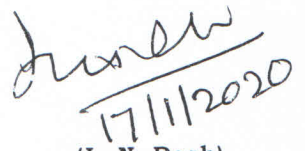
Madam/Sir,

Sub: Circulation of the Representation Proforma for AGT 2020 for Group B non-gazetted and all Group C officials - matter regarding.

I am directed to enclose herewith a copy of the Representation Proforma for Annual General Transfer, 2020 for circulation among all Group B non-gazetted and all Group C officials posted under your charge. I am also directed to request you to kindly ensure that the Proforma after being duly filled up by the officials are submitted in the office of the Addl.CIT Hqrs(Pers & Estb),Kolkata, through proper channel latest by **10th February, 2020.** This may be treated as **urgent.**

Encl: As stated above.

Yours faithfully,


17/1/2020

(L. N. Dash)

DCIT, Hqrs., (Pers. & Estt.), Kolkata
For Pr.Chief Commissioner of Income Tax, WB & Sikkim

**REPRESENTATION PROFORMA OF GROUP 'B' NON-GAZETTED
AND GROUP 'C' OFFICIALS FOR ANNUAL GENERAL TRANSFER 2020**

1	Name & Present Address			
2	Present Posting/Since			
3	Date of Birth , Employee Code & Contact No.			
4	Tenure at the Present Post & continuous stay at present station			
5	Choice of Station(s) for posting on transfer (Pls. choose any five(05) as per your preference on a scale of 1 to 5)			
	1.Kolkata <input type="checkbox"/>	2.Hooghly <input type="checkbox"/>	3.Haldia <input type="checkbox"/>	4.Burdwan <input type="checkbox"/>
	5.Midnapore <input type="checkbox"/>	6.Nadia <input type="checkbox"/>	7. Suri <input type="checkbox"/>	8.Murshidabad <input type="checkbox"/>
	9.Durgapur <input type="checkbox"/>	10.Asansol <input type="checkbox"/>	11.Bankura <input type="checkbox"/>	12.Purulia <input type="checkbox"/>
	13.Siliguri <input type="checkbox"/>	14.Gangtok <input type="checkbox"/>	15.Darjeeling <input type="checkbox"/>	16.Kalimpong <input type="checkbox"/>
	17.Jalpaiguri <input type="checkbox"/>	18.Coochbehar <input type="checkbox"/>	19.Aliporeduar <input type="checkbox"/>	20.Raiganj <input type="checkbox"/>
	21.Malda <input type="checkbox"/>	22.Balurghat <input type="checkbox"/>	23.Portblair <input type="checkbox"/>	
6.	Choices of Building(s) in Kolkata (Pls. give any five(05) as per your preference)			
	i)	ii)	iii)	iv)
	v)			
7.	Reasons thereof. (Seperate sheet may be used, if required)			
8.	Complete Posting Profile			
	Name of the post	Office & Station	From	To
				Tenure(YY/MM)

Signature:

Date:

Place:

Note: i) **The last date** for submitting the representation in the above Proforma in the **O/o the Addl.CIT Hqrs.(Pers. & Estb.),Kol is 10.02.2020**. Any representation made thereafter will not be entertained.

ii) Choice of stations should be made strictly as per Proforma.