



Office of the Principal Chief Commissioner of Income Tax, W.B. & Sikkim
Room no. 1/17, Aayakar Bhawan, P-7 Chowringhee Square, Kolkata – 700069

No. dcitosd/fin/itef/2016-17/16

7/4/2016

**To all Drawing & Disbursing Officers
under PCCIT WB & Sikkim**

Subject: Realisation & remittance of membership renewal fee of ITEF Bengal Circle

I am directed to convey the kind approval of the PCCIT for salary-deduction of Rs.70 from Group C employees in PB-2 and Rs.40 for employees in PB-1, only in the month of April 2016, from members of ITEF (Bengal Circle), as membership renewal fee.

The monthly fee deduction of Rs.40 for PB-2 and Rs.30 for PB-1 from salaries of 'ITEF Bengal Circle' members would continue from May 2016 as per existing order dated 6/7/2015. The DDO must ensure that deduction is made only from 'Group C' employees whose consent for membership in ITEF Bengal Circle, has been obtained in DOPT-prescribed proforma, and kept in guard file.

No salary-deduction shall be made from salary of Group C employees towards membership of any other organisation bearing the prefix ITEF, w.e.f. 1/4/2016, until further orders.

The amount so deducted by the DDO may be remitted to the Federation as per existing practice.

Yours sincerely,

Partha Pratim Barman

Deputy Commissioner of Income Tax (OSD)
Headquarters, Kolkata